



## **Games-Time Reporting Procedure: IPC Policy on Non-Accidental Violence and Abuse in Sport (Attachment 1)**

December 2016

**International Paralympic Committee**

Adenauerallee 212-214    Tel. +49 228 2097-200  
53113 Bonn, Germany    Fax +49 228 2097-209

[www.paralympic.org](http://www.paralympic.org)  
[info@paralympic.org](mailto:info@paralympic.org)



## Background

The IPC Policy on Non-Accidental Violence and Abuse in Sport has been adopted by the IPC and is incorporated within the IPC Handbook. This attachment is an extension of this Policy and provides a detailed process regarding how reports of non-accidental harm are handled during the Paralympic Games, the Paralympic Winter Games and any Major Competition for which the Games-Time Reporting Procedure is considered appropriate (Games-Time). Breaches of both the IPC Policy on Non-Accidental Violence and Abuse in Sport and this Game-Time Procedure are breaches of the IPC Code of Ethics (CoE). Complaints regarding the CoE are managed by [“Appendix A – IPC Regulations Governing the Procedures for Dealing with Complaints regarding Alleged Breaches of the IPC Code of Ethics.”](#)

“Appendix A – IPC Regulations Governing the Procedures for Dealing with Complaints regarding Alleged Breaches of the IPC Code of Ethics” sets out an accelerated procedure for addressing (CoE) complaints during Games-time. Given that safety of the claimant is of prime importance in circumstances involving non-accidental violence and abuse, the expedited CoE procedures are supplemented with some additional measures, as described below.

### 1 Information

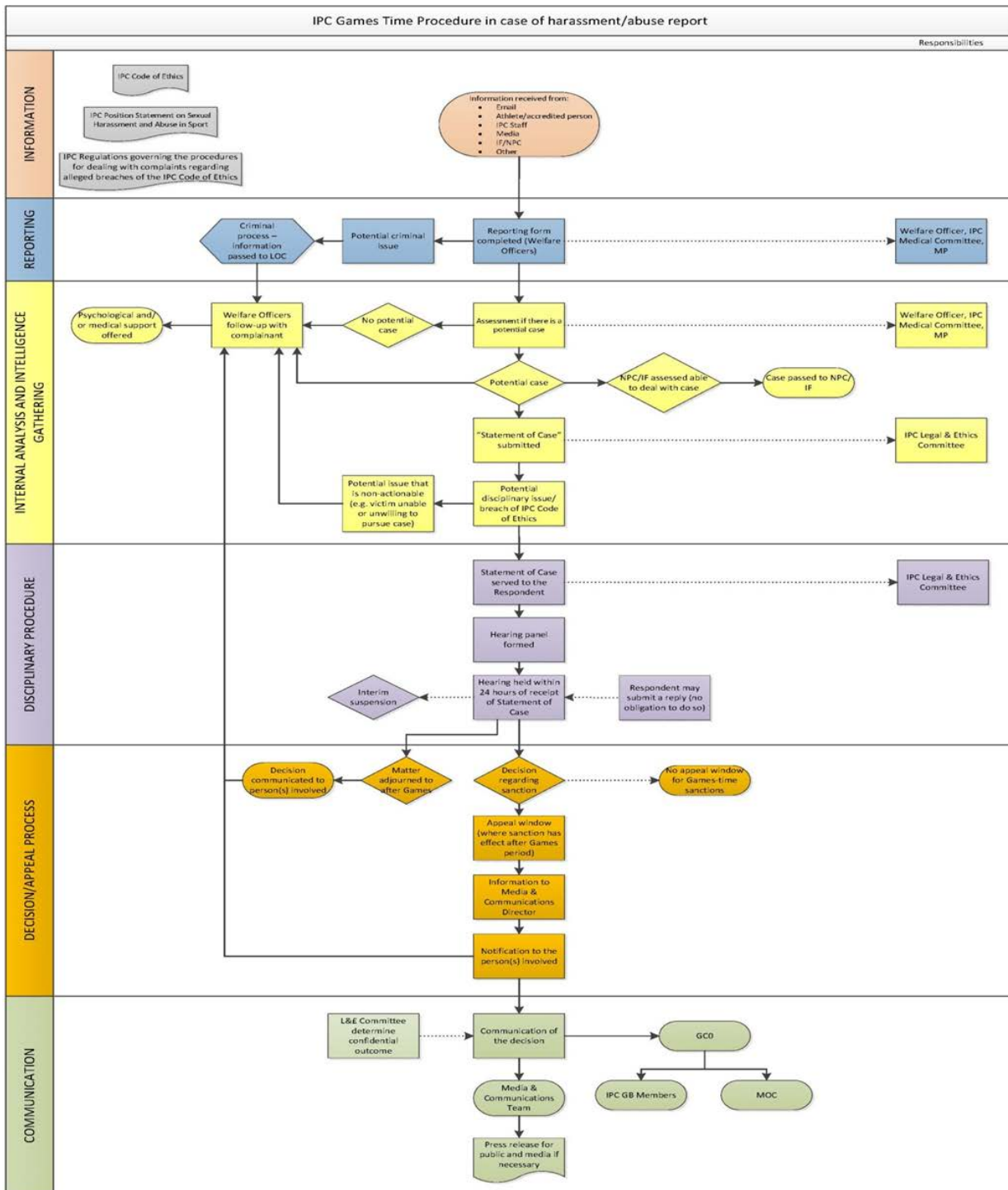
- 1.1 Information regarding a suspected case involving harassment or abuse is received and forwarded to the appointed IPC Welfare Officer for the Games.

### 2 Reporting

- 2.1 The appointed IPC Welfare Officer completes the Reporting Form (Attachment 2).
- 2.2 An assessment on the available information is conducted by the IPC Welfare Officer, designated representative of the IPC Medical Committee and the IPC Chief of Staff to determine any potential criminal issues. If potential criminal issues are identified, with the permission of the complainant (if over 18 years old), the Police will be contacted and the case information will be provided to them. If the complainant is under 18 years old, the Police will be contacted directly.
- 2.3 Separate from any police investigation, the designated representative of the IPC Medical Committee will initiate follow-up with the complainant regarding the psychological and medical support available through the Organising Committee Medical Services. This representative also will assist the complainant in accessing this support.



**Note.** For the purpose of safeguarding the complainant, the following procedure shall take place prior to the complaint being submitted to the IPC Legal and Ethics Committee. This procedure also is illustrated in Figure 1 “IPC Games Time Procedure in case of harassment/abuse report”





### **3 Internal Analysis and Intelligence Gathering**

- 3.1 An assessment on the available information is conducted by the IPC Welfare Officer, designated representative of the IPC Medical Committee, and the IPC Chief of Staff against the IPC Policy on Non-Accidental Violence and Abuse in Sport to determine if a potential breach of the CoE case has occurred.
- 3.2 If there is no potential breach of the CoE identified, the designated representative of the IPC Medical Committee will maintain contact with the complainant to ensure that she or he receives appropriate psychological and medical support from the Organising Committee Medical Services.
- 3.3 Similarly, should the complainant be unwilling to pursue the case, the designated representative of the IPC Medical Committee will initiate follow-up with the complainant regarding the psychological and medical support available through the Event Medical Services and assist the complainant in accessing this support.
- 3.4 If a potential breach of the CoE has been identified, a determination will be made about whether or not the case may be suitably handled by the complainant's National Paralympic Committee (NPC). Considerations in this decision making will include an assessment of the NPC's documented policies and procedures relating to complaints of this nature, obtaining the athlete's consent, and any involvement or conflict of interest of the NPC in the particular case.
- 3.5 If the NPC is assessed to be suitable to handle the particular case, the information will be transferred to the NPC for the purpose of being actioned. In this case, the IPC will maintain contact with the NPC to ensure that the NPC follows up with the case.
- 3.6 In cases taken forward by the IPC (i.e., where the NPC cannot suitably handle the case), the complainant will submit a detailed "Statement of Case". This Statement then will be submitted to the IPC Legal and Ethics Committee for further assessment against the IPC Policy on Non-Accidental Violence and Abuse in Sport to determine if there is a potential breach of the CoE.



## 4 Legal and Ethics Committee Analysis – Initiation of Appendix A Procedure of the Code of Ethics

- 4.1 Once submitted to the IPC Legal and Ethics Committee, cases will be in handled in accordance with [Appendix A of the Code of Ethics– IPC Regulations Governing the Procedures for Dealing with Complaints regarding Alleged Breaches of the IPC Code of Ethics.](#)